



# APPLICATION PARKING ON RESIDENTIAL FRONT YARDS AND BOULEVARDS

|   |                    |                              |                    |               |                                   |       |          |             |  |
|---|--------------------|------------------------------|--------------------|---------------|-----------------------------------|-------|----------|-------------|--|
| Name of Applicant (First, Last) <i>(must be the registered owner of the property)</i> |                    |                              |                    |               | This Box for Office Use Only      |       |          |             |  |
|   |                    |                              |                    |               | <input type="checkbox"/> New      | File: | Racs:    | Ward        |  |
| Address of Applicant  |                    |                              |                    |               | Unit                              | City  | Province | Postal Code |  |
|   |                    |                              |                    |               | <input type="checkbox"/> Transfer |       |          |             |  |
| Applicant Home Telephone  | Area Code & Number | Applicant Business Telephone | Area Code & Number | Email Address |                                   |       |          |             |  |

**Address of Proposed Parking:**

| Type of Vehicle to be parked | Year | Make | Model | Licence Plate Number |
|------------------------------|------|------|-------|----------------------|
|                              |      |      |       |                      |

Your name, the address of the proposed parking and vehicle to be parked will be treated as public information and may also be included in reports to the Community Council.

**In order to process your application, please submit the following:**

- A non-refundable application fee of \$423.94 (\$375.17 + \$48.77 HST)\*; or a non-refundable transfer fee (change in property ownership for licensed locations) of \$136.44 (\$120.74 + \$15.70 HST)\*;
- A detailed landscape proposal, drawn to scale and scale noted on plans, that shows all relevant dimensions, all highway names and municipal addresses, physical details such as utilities, sidewalks, walkways, trees and their dimensions (including distance of trees from other objects), fences, retaining walls, etc., north arrow, property lines and location of proposed front yard parking pad (more detailed drawings may be required if your proposal involves major landscaping);  
**If application is for transfer of parking privileges, a landscape proposal is not required**
- Copy of motor vehicle registration (no trucks, closed vans, campers or other oversize vehicles are permitted);
- Copy of property deed and survey;

**Upon approval of your application, it will be necessary to:**

- Submit a petition signed by residents of at least 50% of the total number of residential properties within the block indicating support for the application, if polling is required;
- Obtain a paving permit prior to any construction. The fee for this permit is \$153.46 (no tax)\*;
- Plant a tree in the front yard or fund the planting of a tree, the cost of which is \$719.31 (no tax)\*;
- Pay the cost of the installation of the curb ramp, if applicable (an estimate will be provided at a later date);
- Pay an annual fee for the use of the City boulevard in accordance with the City of Toronto Municipal Code;
- Enter into a Parking on Residential Front Yards and Boulevards Agreement; and
- Enter into an Encroachment Agreement for any encroachments on the public right of way, and agree to pay the legal fees for the registration of any encroachments on title.

All payments can be made by Visa, American Express, MasterCard, Interac, or cheque. **All cheques must be made payable to the Treasurer, City of Toronto.**

\*The fees are subject to an annual inflationary increase based on the City's User Fee Policy and change without prior notice, and subject to HST, where applicable, City of Toronto GST/HST BN No. 86740 2299 RT0001.

No parking, construction, etc., is permitted within the City boulevard and front yard until approval has been granted and the necessary agreements have been executed.

Approval of the parking pad may affect your on-street permit parking priority.

Please submit your signed application form with any necessary documentation to Transportation Services, Right of Way Management, Off Street Parking office at:  
850 Coxwell Avenue  
Toronto, ON M4C 5R1  
Tel: 416-392-7768 Fax\*: 416-392-1058

\* Fax Alert: Sending personal information by fax is not a secure means of transmission. It is recommended you complete and return the form by regular mail

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, Chapter 11, Schedule A, s.136(c), City of Toronto By-law No. 680-2006, and the City of Toronto Municipal Code, Chapter 918 – "Parking on Residential Yards and Boulevards." The information is used to process your application for parking on residential front yards and boulevards and fee payment. Questions about this collection can be directed to Supervisor of Right of Way Management within your district.

|                       |                   |
|-----------------------|-------------------|
| Applicant's Signature | Date (yyyy/mm/dd) |
|-----------------------|-------------------|

**BY SIGNING ABOVE YOU ACKNOWLEDGE THAT YOU ARE AWARE OF THE APPLICABLE BY-LAW(S) AND ITS REQUIREMENTS**