

APPEAL PARKING ON RESIDENTIAL FRONT YARDS AND BOULEVARDS

Name of Applicant (First, Last) <i>(must be the registered owner of the property)</i>				This Box for Office Use Only		
				File:	Racs:	Ward
Address of Applicant			Unit	City	Province	Postal Code
Applicant Home Telephone	Area Code & Number	Applicant Business Telephone	Area Code & Number	Email Address		

Address of Proposed Parking:

Type of Vehicle to be parked	Year	Make	Model	Licence Plate Number

Your name, the address of the proposed parking and vehicle to be parked will be treated as public information and may also be included in reports to the Community Council.

In order to process your appeal, please submit the following:

- A non-refundable appeal fee of \$886.74 (\$784.73 + \$102.01 HST)*;
- A written request to the General Manager detailing the reasons for the appeal;
- A detailed landscape proposal, drawn to scale and scale noted on plans, that shows all relevant dimensions, all highway names and municipal addresses, physical details such as utilities, sidewalks, walkways, trees and their dimensions (including distance of trees from other objects), fences, retaining walls, etc., north arrow, property lines and location of proposed front yard parking pad (more detailed drawings may be required if your proposal involves major landscaping);
- Copy of motor vehicle registration (no trucks, closed vans, campers or other oversize vehicles are permitted); and
- Copy of property deed and survey;

A report will be prepared based on the appeal for consideration by the appropriate Community Council and for the hearing of deputations. Upon approval by City Council, it will be necessary to:

- Obtain a paving permit prior to any construction. The fee for this permit is \$153.46 (no tax);
- Plant a tree in the front yard or fund the planting of a tree, the cost of which is \$719.31 (no tax);
- Pay the cost of the installation of the curb ramp, if applicable (an estimate will be provided at a later date);
- Pay an annual fee for the use of the City boulevard in accordance with the City of Toronto Municipal Code;
- Enter into a Parking on Residential Front Yards and Boulevards Agreement; and
- Enter into an Encroachment Agreement for any encroachments on the public right of way, and agree to pay the legal fees for the registration of any encroachments on title.

All payments can be made by Visa, American Express, MasterCard, Interac, or cheque. **All cheques must be made payable to the Treasurer, City of Toronto.**

*The fees are subject to an annual inflationary increase based on the City's User Fee Policy and change without prior notice, and subject to HST, where applicable, City of Toronto GST/HST BN No. 86740 2299 RT0001.

No parking, construction, etc., is permitted within the City boulevard and front yard until approval has been granted and the necessary agreements have been executed. Approval of the parking pad may affect your on-street permit parking priority.

Please submit your signed application form with any necessary documentation to Transportation Services, Right of Way Management, Off Street Parking office at:
 850 Coxwell Avenue
 Toronto, ON M4C 5R1
 Tel: 416-392-7768 Fax*: 416-392-1058

* Fax Alert: Sending personal information by fax is not a secure means of transmission. It is recommended you complete and return the form by regular mail.

The personal information on this form is collected under the authority of the City of Toronto Act, S.O.2006, Chapter 11, Schedule A, s.136(c), and City of Toronto by-law No. 680-2006, and the City of Toronto Municipal Code, Chapter 918, Article VII – Appeals. The information is used to process your appeal for parking on residential front yards and boulevards and fee payment. Questions about this collection can be directed to Supervisor of Right of Way Management by phone at 416-392-7768.

RESIDENTIAL PROPERTIES LOCATED IN WARDS 14, 18, 19, 20, 27, 28, 30, 31 AND PORTION OF WARD 21 (LOCATED SOUTH OF ST. CLAIR AVENUE WEST) SHALL NOT BE ENTITLED TO FILE AN APPEAL UNLESS THE PROPERTY HAS NO OTHER ALTERNATIVE PARKING AND MEETS THE PHYSICAL REQUIREMENTS OF CHAPTER 918 OF THE MUNICIPAL CODE.

Applicant's Signature	Date (yyyy/mm/dd)
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BY SIGNING ABOVE YOU ACKNOWLEDGE THAT YOU ARE AWARE OF THE APPLICABLE BY-LAW(S) AND ITS REQUIREMENTS